



Roxborough Park Foundation

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Board Of Directors
Roxborough Park Foundation
6237 Roxborough Drive
Littleton CO 80125

Subject: Waiver Request

The Community Center Rules and Regulations provide the following:

___ No Owner may reserve the facilities for private functions in excess of three times annually.

___ Upon acceptance of the reservation, the Owner must pay a security deposit in the form of a personal check to the Roxborough Park Foundation in an amount as follows:

- o Groups of up to 25 people: \$250
- o Groups over 25 people: \$600
- o Groups supporting the operation of the Foundation, as designated by the Board, pursuant to the Community Center and Haney Park Use Rules and Regulations: No deposit required

_____, who does not qualify as a “group supporting the operation of the Foundation”, requests that the Board of Directors consider waiving the regulation(s) marked above for the following reasons:

Representative and Title

Date